



MINUTES OF THE
Hemphill County Underground Water Conservation District
Board Meeting
July 11, 2024 @ 5:30 P.M.
Hemphill County UWCD District Board Room

The Hemphill County Underground Water Conservation District Board met with the following in attendance: Marty Carr, Tom Isaacs, Craig Cowden, Elizabeth Light

Others Present: none

Members Absent: Spencer Hanes

1) ESTABLISHMENT OF A QUORUM

Following roll call Christa Perry established a quorum of the Board was present and called the meeting to order at 5:37 p.m. on July 11, 2024.

2) Public Comment

No Public Comment

3) Consent Agenda

(a) Review and Approval of Minutes of Board Meeting held as follows:

- May 30, 2024, Regular Board Meeting

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve Consent Agenda Item 3 (a)

Vote: 4-0 In Favor

4) Action Agenda- These items may not have been addressed in the order in which they are listed:

(a) Take up, consider, and take action to Approve 2023 Annual Report

Action: Motion by Elizabeth Light second by Tom Isaacs to approve the 2023 Annual report.

Vote: 4-0

(b) Review Rules Regarding Waste

Action: Motion by Elizabeth Light second by Craig Cowden for the District propose no revisions to the current rules regarding waste for fiscal year ending September 30, 2024.

Vote: 4-0

(c) Take up, consider and take action on Resolution and Order No. 2024-02 Adopting Investment Policy and Strategy Statement

Action: Motion by Elizebeth Light and Seconded by Craig Cowden to approve Resolution 2024-02 By the Board of Directors of the Hemphill County Underground Water Conservation District Adopting an Investment Policy and Investment Strategy Statement.

Vote: 4-0

(d) Approve Management Report from General Manager, discussing recent meetings attended, well Registrations and permits acted on by the General Manager, status of any administratively incomplete applications (if any), field and water quality lab activity report, activities related to District's Education program, and rainfall information.

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve Management report for May and June 2024.

Vote: 4-0 In Favor

(e) Take Up, Consider and Take Action to Approve May and June 2024 Financial Reports, Ratify Bills Paid for May and June 2024 and approve the June 30, 2024, Investment Report

Action: Motioned by Craig Cowden and seconded by Elizabeth Light to approve the financial report and ratify bills for May and June 2024.

Vote: 4-0 In Favor

(f) Approve contract from Doshier, Pickens and Francis LLC for financial audit services for fiscal year ending September 30, 2024

Action: No Action because contract was not received at the time of the board meeting.

Vote: No Vote

(g) Budget Work Session FY 2023-2024

General Manager Christa Perry presented another version of the draft budget that had the certified tax roll at the same rate. Mrs. Guthrie advised the board that she will have the 3 required tax rates later in the month. The board worked through several items of discussion. The board advised the GM:

1. Interest Income – budget 50% of expected income
2. Payroll – discussion surrounding Independent Consultant becoming part-time employee and allocating funds across current salaries.

Action: No Action – discussion item only with directives for future items of consideration and action.

Vote: No vote taken

(h) Rules Work Session to discuss Chapter 5

Action: No Action – discussion item only – Discussed specifically 5.113 for possible date change

Vote: No vote taken

(5) Discussion Agenda

(a) Discuss Items for Future Board Meeting Agenda and Set Next Meeting Date and Time

Action: Following open discussion, the next meeting date is confirmed as Monday, August 26 at 5:30.

6.) **Adjournment**

Action: Motioned by Tom Isaacs and seconded by Elizabeth Light for the board to adjourn at 9:01 pm.

Vote: 4-0 In Favor

Marty Carr, President

Elizabeth Light, Secretary